

# Hat Rack Directions



# Step 1



- Screw the three parts of the base together.
- Hand tighten and proceed to step 2.

## Step 2



- The vertical pole is shipped in two pieces. Screw the two pieces together and make each level perpendicular to one another.
- Screw vertical pole into base.
- Flip rack upside down and proceed to step 3.

## Step 3



- With two people, hold each side of base and rotate clockwise until both sides are tight and facing same direction.
- **IMPORTANT** – Tighten base as tight as possible.

## Step 4



- Adjust base so flange fittings or wheels are facing the opposite direction of the vertical pole.
- Flip rack right side up.
- If having problems getting the base even after fully tightening, place base on the ground and press down on each side until all four flange fittings or wheels are flat on the ground.

## Step 5



- Adjust vertical pole to make level if needed.

## Step 6



- Screw hat arms into vertical pole. Arms should be snug, but no need to overtighten.
- Maintenance – Periodically wipe down the hat rack with a dry cloth/rag or clean using a mild degreaser (i.e. Simple Green).
- NEVER use water to clean the hat rack.